

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 6<sup>th</sup> April 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans, S. Gascoigne and T. Sabin.  
Borough Councillor P. Andrews, Darren Gilder and five members of the public were also in attendance.
2. **Apologies for absence:** There were no apologies for absence.
3. **Declarations of interest:** Cllr. T. Sabin declared a personal and prejudicial interest in the request for a donation to the Newstead Church Easter Fayre.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 2<sup>nd</sup> March 2011.** The Minutes of the meeting were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 GBC has agreed to paint the decorative panels in the village free of charge when drier weather arrives.
  - 5.2 GBC would be asked to provide a safety surface on the existing path in the children's play area.
  - 5.3 The broken fencing on Station Avenue has been replaced and painted.
  - 5.4 GBC would be informed that repair to the joint between the concrete and tarmac surfaces on Station Avenue is unacceptable.
  - 5.5 Cllr Barnfather would be asked to meet with Cllrs Burnham and Gascoigne re. flashing speed signs and drainage problems on Hucknall Road.
  - 5.6 Ashfield DC has marked out the hollow at the bus stop on Hucknall Road for repair.
  - 5.7 Councillor Burnham has received information from Network Rail. This information has been passed to Future Newstead.
  - 5.8 The Council was informed that deliveries of various forms of information were not reaching Foundry Terrace. The name of the deliverer needs to be known before any action can be taken.
  - 5.9 The article for the Newstead Newsletter had not been received by Mrs Harvey.
  - 5.10 Clarke's Cemetery Services has completed laying turf alongside the cemetery drive and repairing the fencing at the cemetery.
  - 5.11 Acorn Tree Services would crown reduce and tidy the large laurel and yew trees in old cemetery and trim back and reduce the Rhododendrons and Azaleas in the new cemetery at the appropriate time of the year.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. Mrs Pat. Harvey was thanked for the production of the most recent Newsletter. Darren Gilder has inspected various properties where rubbish has accumulated in the yard. He informed the Council that GBC could help tenants of private landlords if it was contacted. PCSO Shaw was also involved in getting the yards emptied of rubbish.

### 6. **Accounts for March 2011.**

#### **Receipts.**

Mansfield Memorials	55.00	Erection of headstone
Mildenhall Monumentals	150.00	Erection of headstone
Allianz Insurance	674.00	Reimbursement of legal fees
Mr & Mrs Argyle	900.00	2 Deeds of exclusive right of burial

Co-op Funeralcare

1050.00 Deed of exclusive right of burial plus double grave  
2829.00

**Payments.**

000823 J.A. Chisholm	286.28 Clerk's salary (March)	
000824 HMRC	71.60 Tax on Clerk's salary (March)	
000825 Mrs P.A. Wise	25.00 Chairman's expenses (March)	
000826 Geo. Hanson & Sons	199.20 Repair to cemetery wall	
000827 Newstead Centre	36.00 Room hire	
000828 Gedling BC	90.52 Cemetery rates	
000829 Nelsons Solicitors	2277.00 Legal costs	
000830 Newstead Centre	25.20 Room hire	
000831 Clarke's Cemetery Services	220.00 Double grave	
000832 Clarke's Cemetery Services	375.00 Turfing and fencing in cemetery as per quote	
000833 P. Burnham	19.62 Expenses re. funeral	
000834 Aon Insurance	861.80 Annual insurance premium	
000835 J.A. Chisholm	93.34 Clerk's expenses	
	Postage	16.92
	Telephone rental	5.50
	Telephone calls	12.34
	Mileage	42.07
	Photocopying	<u>16.51</u>
		<u>93.34</u>
000836 Newstead Church PCC	<u>150.00</u> Donation to Easter Fayre	
	<u>4730.56</u>	

6.1 The accounts were approved and passed for payment.

**7. Matters concerning Newstead Village.**

7.1 No issues were raised

**8. Matters concerning Newstead Abbey Park.**

8.1 No issues were raised

**9. Correspondence.**

9.1 Most correspondence had been dealt with at the appropriate part of the agenda.

9.2 Correspondence from Network Rail re. access to the country park. The crossing at Annesley would be taken back into the ownership of Network Rail and the Tilford Road crossing would remain as a single barrier but would be up graded with new signs etc. With these new improvements Network Rail would withdraw its objections re. access to the country park.

9.3 There was a discussion re. access to Newstead Abbey Park. Councillors should have ready access. Concerns were raised over the access for emergency vehicles. Jerry Warnes would be contacted.

9.4 A quote had been received from Geo. Hanson & Son for the supply and installation of an "A" frame access into the Newstead Meadow for £995.80 plus VAT. The Council agreed not to proceed with this installation.

**10. Planning Applications.**

10.1 2011/0320 The Granary, Abbey Fields Farm

Erection of red brick retaining wall on former footprint of demolished barn.

The Council was informed that this wall has already been built and has been for some time. This application should have been retrospective.

**11. Reports from External meetings.**

- 11.1 The Chairman reported that the most recent Youth Club management committee meeting had been cancelled. The extra nights of opening were operating. Volunteers to serve on the management committee were needed.
- 11.2 The Chairman that Newstead Centre was acting as a Parish Council facility.

**12. Cemetery issues.**

- 12.1 The Clerk would produce an Action Plan for the cemetery extension. This is on-going.
- 12.2 Permission was granted to Mansfield Memorials to erect a headstone.
- 12.3 A recent interment had posed some problems. It was arranged for the afternoon and the funeral party arrived at the cemetery late so causing problems for the grave digger.
- 12.4 The Clerk was asked to create an administration for the conduct of funerals so that councillors are aware of the procedures.

**13. Items that the Chairman considered urgent.**

- 13.1 The Chairman would send a bouquet of flowers to Mrs V. Leivers-Millership.
- 13.2 The Council agreed to a donation of £150 to Newstead Church Easter Fayre to provide Easter eggs etc.

At this point of the meeting a resolution was passed unanimously to exclude the public and press as it was deemed that the items to follow were confidential.

An explanation of the present situation of the cemetery was given by the Chairman and what was necessary to move forward.

- 14. Closure and date of next meeting.** The Chairman closed the meeting at 9.10pm. The next meeting of the Parish Council will be held on Wednesday 11<sup>th</sup> May 2011 commencing at 7.30pm. The Parish Council meeting will be preceded by the Annual Parish Meeting and the Annual General Meeting which will commence at 7.00pm

## NEWSTEAD PARISH COUNCIL

### Minutes of the Annual Parish Meeting held in the Sherwood Room of Newstead Centre on Wednesday 11<sup>th</sup> May 2011.

1. Apologies for absence : Cllr. P. Burnham.

2. Declarations of interest: There were no declarations of interests.

3. Review of the year by the Chairman.

Councillor Mrs P.A. Wise said that the Parish Council had once again had a very busy year which had brought a good measure of success. The successful completion of the MUGA was proving to be very popular with all age groups and the positive interaction between the age groups could be considered as an extra bonus for the Council.

Once again the Parish Council had been able to give a measure of support to various local groups during the year though she warned that because of financial cut backs this financial support may have to be reduced in the future.

She thanked the Parish Councillors for their support and commitment during the year and for giving of their time so willingly. Thanks were also given to Borough Councillor Mrs Patricia Andrews who had given great support on matters relating to the Parish. The Chairman thanked the Clerk on behalf of the Parish Council for rising to the Council's demands and for his support in helping the Council to achieve its aims. She thanked those members of the public who regularly attended the Council meetings.

She offered the Council's thanks to the contractors who had been used by the Parish Council during the year and especially Anthony Clarke for his work in maintaining the village and cemetery. She also thanked Darren Gilder and PCSO Chris Shaw for their regular visits to the village. Thanks were expressed for the work done by Messrs. Spray, senior and junior, in helping to sort out the inaccurate cemetery plan.

4. Any items that members of the public wished to discuss with Councillors.

4.1 Darren Gilder reported on various housing issues and on incidents of dog fouling although he thought that the village was looking good at the moment. He also expressed his thanks to the Parish Council and he complimented members for the commitment shown to improve the quality of life for parishioners.

5. Closure of the Annual Parish Meeting.

The Chairman closed the meeting at 7.11pm.

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Annual General Meeting of the Parish Council held in the Sherwood Room of Newstead Centre on Wednesday 11<sup>th</sup> May 2011.

1. Apologies for absence : Cllr. P. Burnham
2. Declarations of interest: There were no declarations of interests.
3. Election of Officers for 2011/2012.

#### Chairman.

Councillor Mrs P.A. Wise was unanimously elected unopposed to serve as Chairman for the year 2011/2012.

#### Vice - Chairman.

Councillor Adams was unanimously elected to serve as Vice-Chairman for the year 2011/2012

#### Co-option.

Mrs Beverley Blood was co-opted to represent the Abbey Ward.

Mrs Pamela Young was co-opted to represent the Abbey Ward.

The Parish Council has a full complement of 9 councillors.

The application from Mr Alex Burton was unsuccessful but would remain on file.

#### Council Representatives on other bodies.

Youth and Community Centre Committee - The Chairman and Councillor Mrs B. Blood.

Cemetery Committee - The Chairman, Councillors Booth, Evans and the Clerk.

Notice Boards - The Village and Newstead Abbey - the Clerk.

Hopping Hill Committee - The Chairman and Councillor Burnham and one resident (Paul Bini).

Parish Plan Committee - the Chairman, Cllr Gascoigne, Councillor Sabin and the Clerk.

#### 4. Financial Statement 2010/2011.

- 4.1 The Chairman signed a copy of the Annual Receipts and Payments Balance sheet, the Bank Reconciliation document, the Audit document and the annual governance statement. The Cash book was also signed.
- 4.2 The Council agreed to accept the current Standing Orders and the Financial Risk Assessment documents for the coming year.

#### 5. Closure of the Annual General Meeting of the Parish Council.

The Chairman closed the meeting at 7.35pm.

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 11<sup>th</sup> May 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, W. Evans, S. Gascoigne, T. Sabin and P. Young.  
Borough Councillor P. Andrews, Darren Gilder and six members of the public were also in attendance.
2. **Apologies for absence:** Cllr. P. Burnham and County Cllr. Barnfather.
3. **Declarations of interest:** There were no declarations of interests.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 6<sup>th</sup> April 2011.** The Minutes of the meeting were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 GBC has agreed to paint the decorative panels in the village free of charge when drier weather arrives. **Clerk to check with GBC.**
  - 5.2 GBC would be asked to provide a safety surface on the existing path in the children's play area. **Clerk to check with GBC.**
  - 5.3 GBC would be informed that repair to the joint between the concrete and tarmac surfaces on Station Avenue is unacceptable. **Clerk to action.**
  - 5.4 Cllr Barnfather would be asked to meet with Cllrs Burnham and Gascoigne re. flashing speed signs and drainage problems on Hucknall Road. **Clerk to arrange**
  - 5.5 The Council was informed that deliveries of various forms of information were not reaching Foundry Terrace. **No action as not Parish Council responsibility**
  - 5.6 The article for the Newstead Newsletter had not been received by Mrs Harvey. **Chairman would re-write**
  - 5.7 There was a discussion re. access to Newstead Abbey Park. Councillors should have ready access. Concerns were raised over the access for emergency vehicles. Gillian Crawley and Jerry Warnes have now left the Abbey. **Clerk would contact City Council.**
  - 5.8 An administration document for the conduct of funerals would be created so that councillors are aware of the procedures. **Clerk to action**
  - 5.9 A bouquet of flowers would be sent to Mrs V. Leivers-Millership. **Chairman to action**

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. It was reported that there was mole activity in the cemetery. **Clerk to order mole bulbs from Sutton Seeds**

The tap is broken on the water butt in the cemetery. **Clerk would ask Anthony Clarke to repair.**

### 6. Accounts for April 2011.

#### Receipts.

HMRC	462.25 VAT repayment
Gedling BC	12670.00 Annual Precept
Gedling BC	7030.00 Revenue Grant
Graham Ward Funeral Service	<u>1200.00 Funeral and Deed of Burial</u>
	<u>21362.25</u>

**Payments.**

000837 J.A. Chisholm	286.48 Clerk's salary (April)	
000838 HMRC	71.40 Tax on Clerk's salary (April)	
000839 Mrs P.A. Wise	25.00 Chairman's expenses (April)	
000840 Notts County Council	650.00 Grit bins and salt	
000807 Mrs W. Evans	20.00 Cheque signed March 2011.	
000841 HMRC	400.00 Adjustment of tax	
000842 Nelsons Solicitors	1629.00 Legal costs	
000843 NALC	15.50 Local Council Review x 4 copies	
000844 Newstead Centre	36.00 Room hire	
000845 Clarke's Cemetery Services	670.00 Monthly maintenance contract	
000846 J.A. Chisholm	84.77 Printer ink	
000847 Clarke's Cemetery Services	210.00 Double grave	
000848 J.A. Chisholm	65.77 Clerk's expenses	
	Postage	26.00
	Telephone rental	5.50
	Telephone calls	10.23
	Mileage	<u>24.04</u>
		<u>65.77</u>
	<b>4153.92</b>	

6.1 The accounts were approved and passed for payment.

**7. Matters concerning Newstead Village.**

7.1 Cemetery charges to Councillors. **Clerk to action**

7.2 Pavement outside the cemetery car park in need of repair. **Clerk to inform Highways**

7.3 Pot holes on Hucknall Road at the entrance to Hayes Farm. **Clerk to inform Highways**

**8. Matters concerning Newstead Abbey Park.**

8.1 The white chevrons on the speed humps have worn off. **Clerk would contact Highways**

8.2 Are residents aware of the departure of Gillian Crawley and Jerry Warnes? Have the essential services been informed?

**9. Correspondence.**

9.1 Most correspondence had been dealt with at the appropriate part of the agenda.

9.2 Email from Gaynor Jenkins - **Clerk would set up meeting to discuss old cemetery management**

9.3 Letter from Rev. Liz Turner re. recent funeral

9.4 Two emails from Gedling BC re. acceptance of office and Register of Interests.

9.5 Letter from NALC re. Best Kept Village competition. **Resolved not to enter**

9.6 Letter from NALC re. Future Standards of Conduct of Members of Local Authorities in England. **Resolved to accept.**

9.7 Invitation from Notts County Council re. Civic Service 2011. **Resolved that no-one would attend.**

9.8 Timetable for the Mobile Library service.

9.9 Letter from Newstead School re. donation to DARE project. **Resolved to donate £200**

**10. Planning Applications.**

10.1 2011/0393 42 Webb Street

Convert integral garage to living space. **Resolved no objections**

10.2 2011/0406 8 Fairfields Drive, Priory Wood

Extension to existing porch. **Resolved no objections.**

**11. Reports from External meetings.**

11.1 There were no reports from any external meetings

**12. Cemetery issues.**

12.1 The Clerk would produce an Action Plan for the cemetery extension. This is on-going.

12.2 It was reported that the cemetery did not look as good as it should. Christmas wreaths, artificial flowers and vases had been blown around. The grass was longer than usual and the paths needed to be swept. Councillors would like the contractor to follow the contract terms more closely. A quote for cutting out around gravestones would be sought. **Clerk would action**

12.3 A meeting with Anthony Clarke would be set up. **Clerk to action**

12.4 It was suggested that the area of the cemetery where trees had been removed should be grass seeded. **Clerk to action.**

12.5 Councillors to meet Gaynor Jenkins re. management of the old cemetery. **Clerk to action**

12.6 Acorn Trees would be contacted after this meeting re. the denseness of the trees in the old cemetery.

12.7 Quotes would be sought re. repairs (ridge tiles and roof tiles) to the mortuary chapel. **Clerk to action**

12.8 There would have to be a transfer of funds to meet the costs of these repairs from the funds set aside for the cemetery extension.

**13. Items that the Chairman considered urgent.**

13.1 Councillor details list would be sent to each councillor. **Clerk to action.**

13.2 The siting of 6 benches was discussed. Two would remain at Newstead Centre and other positions suggested were at the bus stop on the triangle, Foundry Terrace and a replacement in the cemetery.

13.3 Anthony Clarke would be asked to quote for maintenance work on the benches. **Clerk to action**

At this point of the meeting a resolution was passed unanimously to exclude the public and press as it was deemed that the items to follow were confidential.

An explanation of the present situation over the cemetery was given by the Chairman.

**14. Closure and date of next meeting.** The Chairman closed the meeting at 9.05pm. The next meeting of the Parish Council will be held on Wednesday 1<sup>st</sup> June 2011 commencing at 7.30pm.



## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 1<sup>st</sup> June 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans, T. Sabin and P. Young.  
Borough Councillor P. Andrews, County Cllr. C. Barnfather and seven members of the public were also in attendance.
2. **Apologies for absence:** Cllr. S. Gascoigne.
3. **Declarations of interest:** There were no declarations of interests.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 11<sup>th</sup> May 2011.** The Minutes of the meeting were approved with an amendment to Minute 13.2 which now reads 5 benches and the words "not on Foundry Terrace" added. The amended Minutes were signed by the Chairman.  
**The Minutes of the Annual Parish Meeting and the Annual General Meeting held on 11<sup>th</sup> May 2011 were also approved and signed by the Chairman.**
5. **Matters arising from the Minutes.**
  - 5.1 GBC will complete the painting of the decorative panels in the village free of charge by mid-June.
  - 5.2 GBC would remove a 2 metre stretch of the steep existing path in the children's play area and put in a run of knee rail fencing, alongside the existing top path that runs down the length of the play area, to direct people down to the second path further along to allow access into the play area. This path is not steep so will allow safer access. **The Council resolved to accept this solution.**
  - 5.3 The joint between the concrete and tarmac surfaces on Station Avenue has been inspected and will be repaired in the near future. **Clerk would contact John Evens for a specific date.**
  - 5.4 Cllr Barnfather would ask the Highways manager Ian Parker to re-visit the village re. flashing speed signs and drainage problems on Hucknall Road. Cllrs Burnham and Gascoigne would attend.
  - 5.5 The article for the Newstead Newsletter had not been received by Mrs Harvey. **Chairman would re-write**
  - 5.6 There had been no reply to the Council's letter re. access to Newstead Abbey Park. **Clerk would contact City Council after a further seven days.**
  - 5.7 An administration document for the conduct of funerals would be created so that councillors are aware of the procedures. **Clerk to action for next meeting.**
  - 5.8 A bouquet of flowers would be sent to Mrs V. Leivers-Millership. **Chairman to action**
  - 5.9 Mole bulbs have been supplied and planted in the cemetery.
  - 5.10 Anthony Clarke has inspected the water pump in the cemetery and found that a rubber seal has perished. **Mike Kimpton would be asked to supply and repair.**
  - 5.11 A list of the current cemetery charges has been given to councillors.
  - 5.12 The pavement outside the cemetery car park and the pot holes on Hucknall Road at the entrance to Hayes Farm have been inspected by Highways.
  - 5.13 Only one in five of the white chevrons on the speed humps in Newstead Abbey Park have been re-painted. **Clerk would contact Highways.**
  - 5.14 Meeting with Gaynor Jenkins re the old cemetery management scheduled for June 2<sup>nd</sup> at 11.30am.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

Mr Jim Spray reported that work was continuing on the preparation of the computer programme for the cemetery. He volunteered to take the burial books to John E. Wrights for copying. **Clerk would liaise with Mr Spray.**

6. Accounts for May 2011.

Receipts.

Mrs H.L. Pacey	550.00	Deed of exclusive right of burial
Allianz Insurance	<u>1357.50</u>	Reimbursement for legal fees
	<u>1907.50</u>	

Payments.

000849 J.A. Chisholm	286.48	Clerk's salary (May)	
000850 HMRC	71.40	Tax on Clerk's salary (May)	
000851 Mrs P.A. Wise	25.00	Chairman's expenses (May)	
000852 Newstead Centre	36.00	Room hire	
000853 J.A. Chisholm	31.85	Purchase of mole bulbs	
000854 Peter Mitchell Associates	2700.00	Exhumation fee	
000855 Newstead Primary School	200.00	Donation to DARE project	
000856 Nelsons Solicitors	1632.00	Legal costs	
000857 Clarke's Cemetery Services	760.00	Exhumation costs	
000858 Clarke's Cemetery Services	670.00	Monthly maintenance contract	
000859 J.A. Chisholm	57.33	Clerk's expenses	
		Postage	15.43
		Telephone rental	5.50
		Telephone calls	12.36
		Mileage	<u>24.04</u>
			<u>57.33</u>
000860 Nelsons Solicitors	<u>1296.00</u>		
	<u>7766.06</u>		

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

7.1 It was reported that there were potholes on Hucknall Road at entrance to the Forestry Commission land. **Clerk to contact Highways.**

7.2 Flooding at Post Office corner at Annesley. **Clerk to contact Highways.**

7.3 Flooding on Hucknall Road close to the entrance to Hayes Farm and Woodside Cottage. **Clerk to contact Highways.** Cllr Barnfather suggested taking photographs of the affected areas.

7.4 It was reported that children of various ages had been seen swinging on the level crossing barriers when they were being raised. **Clerk to contact head teacher of Newstead School, other schools in the area and the Youth Club.**

8. Matters concerning Newstead Abbey Park.

8.1 No issues were raised.

9. Correspondence.

9.1 Most correspondence had been dealt with at the appropriate part of the agenda.

9.2 Quotation from Hanson's for repairs to the mortuary chapel. **Resolved to ask for further quotes.**

- 9.3 Copy of Newstead Parish Council letter to Newstead Abbey administration. **Resolved to write again in seven days time.**
- 9.4 Email from Gedling BC re safety in children's play area. **Resolved to accept alternative solution.**
- 9.5 Email from Highways to acknowledge the issues drawn to their attention by the Parish Council.
- 9.6 Quotations from Clarke's Cemetery Services for cemetery work. **Resolved to accept the quotes except only one bench to be maintained this year.**

**10. Planning Applications.**

- 10.1 2011/0353 Unit 22 Hazelford Way  
Retain facility consisting of 4 x 40ft. Shipping containers with roof used as test room and storage. **Resolved to raise no objections.**

**11. Reports from External meetings.**

- 11.1 Cllr Burnham reported on a meeting of Future Newstead. The siting of the new benches was discussed. Some people thought that the small grassed area on Foundry Terrace would be appropriate. This site could be controversial and it was suggested that a notice should be placed on the notice boards asking for comments from residents.

On the proposal of the Chairman, the Council agreed to discuss agenda item 13 before agenda item 12.

**13. Items that the Chairman considered urgent.**

- 13.1 The siting of a notice board at the bus stop at the triangle on Hucknall Road was discussed. No decision was made and a further discussion would be an agenda item at the next meeting. Councillors were asked to consider the questions:- i) Is another notice board needed? ii) If so where should it be sited?
- 13.2 Highways have indicated that there is not enough traffic at peak periods on Hucknall Road to warrant flashing speed signs although Ian Parker would be willing to meet Parish councillors to discuss the situation. Newstead Residents Association would also be invited to attend.
- 13.3 It was pointed out by Cllr. Barnfather that speeding is a police matter and the Council should contact Inspector Pearson at Arnold Police Station. He could be asked why the police have not had a representative at Council meetings for several months.

At this point of the meeting a resolution was passed unanimously to exclude the public and press as it was deemed that the items to follow were confidential.

**12. Cemetery issues.**

- 12.1 The Clerk would produce an Action Plan for the cemetery extension. This is on-going.
- 12.2 **The Minutes of the meeting with Anthony Clarke at the cemetery on Saturday 28<sup>th</sup> May 2011 were approved with the amendment to Minute 4.1 which should read " it was agreed to mark with a 24" plinth for each purchased grave.....". The Minutes were signed by the Chairman.**
- 12.3 A new quotation would be sought for the plinths which would be 24 x 4 x 3 inches in size and in a grey colour. **Clerk to action.**
- 12.4 A notice would be displayed in the cemetery informing the public that a selection of trees will be removed for health and safety reasons. **Clerk to action.**
- 12.5 Gedling BC would be contacted re. the new growth of Japanese Knotweed. **Clerk to action.**

- 14. **Closure and date of next meeting.** The Chairman closed the meeting at 9.07pm. The next meeting of the Parish Council will be held on Wednesday 6th July 2011 commencing at 7.30pm.

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 6<sup>th</sup> July 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), J. Booth, P. Burnham, and T. Sabin. PC Sarah Cheetham, PCSO Chris Shaw and six members of the public were also in attendance.
2. **Apologies for absence:** Cllrs. B. Blood, W. Evans, P. Young, Borough Councillor P. Andrews and County Cllr. C. Barnfather.
3. **Declarations of interest:** Cllr. Mrs Sabin declared a personal and prejudicial interest in the request for a donation for the Summer Fayre from Newstead Church.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 1<sup>st</sup> June 2011.** The Minutes of the meeting were approved and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 The painting of the decorative panels in the village has not been completed. **Clerk would contact GBC**
  - 5.2 The alteration to the path in the children's play area has not been done. **The Clerk would contact GBC.**
  - 5.3 The joint between the concrete and tarmac surfaces on Station Avenue has been completed.
  - 5.4 Cllr Barnfather would rearrange a meeting with the Highways manager Ian Parker re. flashing speed signs and drainage problems on Hucknall Road. Cllrs Burnham and Gascoigne would be consulted over dates.
  - 5.5 The article for the Newstead Newsletter had not been received by Mrs Harvey. **Chairman would re-write**
  - 5.6 There have been email replies but little progress has been made. **Clerk would contact City Council.**
  - 5.7 Councillors have received an administration document for the conduct of funerals.
  - 5.8 Mike Kimpton has repaired the water pump in the cemetery.
  - 5.9 The pavement outside the cemetery car park has not been repaired. There are 2 potholes outside Woodside Cottage on Hucknall Road. **Clerk will inform Highways.**
  - 5.10 Only one in five of the white chevrons on the speed humps in Newstead Abbey Park have been re-painted. **Clerk will contact City Council.**
  - 5.11 No further information has been received from Gaynor Jenkins re the old cemetery management. **Clerk will contact Notts. Wildlife Trust.**
  - 5.12 The Burial books were given to Mr Jim Spray for scanning.
  - 5.13 It was reported that the potholes on Hucknall Road at entrance to the Forestry Commission land had been repaired.
  - 5.14 The Council was given a report from Steve Whyld of Ashfield District Council re. flooding at Post Office corner at Annesley.
  - 5.15 Councillor Mrs Adams has taken photographs of the flooding on Hucknall Road close to the entrance to Hayes Farm and Woodside Cottage. **Cllr Mrs Adams will email photos to the Clerk.**
  - 5.16 Clarke's Cemetery Services have completed the non-contractual cemetery work.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. The new beat manager, Sarah Cheetham introduced herself to the Council.

It was reported that the gates to the rear of Foundry Terrace require new locks. **It was resolved that this was a matter for residents and Gedling BC/Gedling Homes.**

A resident reported that the bushes and trees had been cut back along the boundary between Foundry Terrace and Hazelford Way by Gedling BC. This vegetation had been planted as a noise deterrent but since

this work had been done there had been an increase in noise levels from the industrial units. **Clerk will inform GBC but the Council also encouraged residents to express their concerns to GBC.**

A resident presented a 37 name petition to the Council objecting to the placing of a bench on the green at Foundry Terrace. **The Council voted unanimously not to place a bench at this location.**

**The Council agreed to consult with residents over the placing of benches.**

The Council explained that legal fees incurred are covered by the Council's insurance.

Mr. Jim Spray gave a report on the progress of the computerisation of the cemetery plan and records. **A meeting of councillors and Mr J. Spray and Mr R. Spray would be arranged.**

**6. Accounts for June 2011.**

**Receipts.**

Mr & Mrs Argyle	550.00 Deed of exclusive right of burial
Allianz Insurance	3274.00 Reimbursement for legal fees
HMRC	<u>1235.63</u> Repayment of VAT
	<u>5059.63</u>

**Payments.**

000861 J.A. Chisholm	286.48 Clerk's salary (June)
000862 HMRC	71.40 Tax on Clerk's salary (June)
000863 Mrs P.A. Wise	25.00 Chairman's expenses (June)
000864 Miss H. Carrington	190.00 Internal audit fee
000865 Newstead Centre	36.00 Room hire
000866 J.A. Chisholm	286.48 Clerk's salary (July)
000867 HMRC	71.40 Tax on salary (July)
000868 Mrs P.A. Wise	25.00 Chairman's expenses (July)
000869 Clarke's Cemetery Services	670.00 Monthly maintenance contract
000870 Clarke's Cemetery Services	940.00 Non-contract work in cemetery
000871 GB Office	26.24 Stationery
000872 J.A. Chisholm	74.61 Clerk's expenses
	Postage 21.65
	Telephone rental 5.50
	Telephone calls 13.42
	Mileage 24.04
	Photocopier <u>10.00</u>
	<u>74.61</u>
	<u>2638.00</u>

6.1 The accounts were approved and passed for payment.

**7. Matters concerning Newstead Village.**

7.1 Notice board on the Triangle and placing of benches. **It was resolved that residents would be consulted at the Summer Fayre. Clerk would produce consultation notice.**

7.2 It was reported that there was flooding outside 96 Chapel Terrace after rain. **Clerk would inform GBC**

7.3 The wooden surround from the gates of the skate park has been removed. **Clerk would inform GBC.**

7.4 A settee has been dumped between Chapel Terrace and Garden Terrace. **Clerk would inform GBC.**

7.5 A flying skip will be arranged for the Autumn.

7.6 The block paving close to the Post Office is full of weeds. **Clerk would inform GBC**

**8. Matters concerning Newstead Abbey Park.**

8.1 No issues were raised.

9. Correspondence.

- 9.1 Most correspondence had been dealt with at the appropriate part of the agenda.
- 9.2 Police Local Priority Survey
- 9.3 Temporary restriction of road - Tilford Road crossings
- 9.4 Aon Insurance - photocopier
- 9.5 Email from ADC re flooding on Newstead Road, Annesley.
- 9.6 RCAN survey re broadband

10. Planning Applications.

- 10.1 No planning applications have been received.

11. Reports from External meetings.

- 11.1 There were no reports.

On the proposal of the Chairman, the Council agreed to discuss agenda item 13 before agenda item 12.

13. Items that the Chairman considered urgent.

- 13.1 The post box on Abbey Road has been knocked down and removed but has not been replaced. **Clerk would contact Royal Mail.**
- 13.2 Cllr Burnham would put out the cemetery bins during Cllr Mrs Evans' incapacity.
- 13.3 A request from Newstead PCC for funding towards the Summer Fayre. **The Council agreed to the sum of £300 towards the funding of free donkey rides at the Fayre.**

At this point of the meeting a resolution was passed unanimously to exclude the public and press as it was deemed that the items to follow were confidential.

12. Cemetery issues.

- 12.1 The Clerk would produce an Action Plan for the cemetery extension. This is on-going.
- 12.2 The balance sheet for recent cemetery works was provided for councillors.
- 12.3 **It was resolved** that the quotation from Peter Mills for work on the mortuary chapel for £300 be accepted.
- 12.4 It was agreed to discuss the provision of plinths on pre-purchased plots as an agenda item at the next meeting.

- 14. Closure and date of next meeting. The Chairman closed the meeting at 9.40pm. The next meeting of the Parish Council will be held on Wednesday 7th September 2011 commencing at 7.30pm.

**Newstead Parish Council**

**6 Tintern Close,  
Kirkby in Ashfield,  
Nottingham NG17 7RJ**

**Chairman: Councillor Mrs. P.A. Wise  
Clerk: John A. Chisholm  
Tel/Fax: 01623 469073  
Email: john.c2008@btinternet.com**

**Minutes of the Extraordinary Parish Council meeting held on Wednesday 27<sup>th</sup> July 2011 in the Sherwood Room of Newstead Centre, Tilford Road, Newstead Village, commencing at 7.30pm.**

1. **Councillors present:** P.A. Wise (Chairman), D. Adams (Vice-Chairman), J. Booth, B. Blood, P. Burnham, W. Evans and T. Sabin.
2. **Apologies for absence:** Cllrs S. Gascoigne and P. Young.
3. **Declarations of interest:** None
4. **To consider the quotation for the agreed tree work in the Old Cemetery.**  
The quotation from Acorn Tree Services for £2300.00 was accepted unanimously.
5. **Urgent items.**
  - i) The invoice from Cemetery Development Services would be discussed at the September meeting as an agenda item.
6. **Closure and Date of next meeting.**  
The meeting closed at 7.35pm. The date of the next meeting would be Wednesday 7<sup>th</sup> September 2011 commencing at 7.30pm.

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 7<sup>th</sup> September 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans, S. Gascoigne, T. Sabin and P. Young.  
Eight members of the public were also in attendance.
2. **Apologies for absence:** Borough Councillor P. Andrews.
3. **Declarations of interest:** Cllr. Mrs Young declared a personal and prejudicial interest in the planning application 2011/0930.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 6th July 2011 and the extraordinary Parish Council meeting held on 27<sup>th</sup> July 2011.** The Minutes of the meetings were approved and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 The painting of the decorative panels in the village has been completed.
  - 5.2 The alteration to the path in the children's play area has been completed.
  - 5.3 Cllr Barnfather has still to rearrange a meeting with the Highways manager Ian Parker re. flashing speed signs and drainage problems on Hucknall Road. Cllrs Burnham and Gascoigne would be consulted over dates.
  - 5.4 The Chairman has written an article for the Newstead Newsletter.
  - 5.5 There has been no further progress re issues raised over Newstead Abbey Park. **Clerk would contact City Council.**
  - 5.6 The pavement outside the cemetery car park and the 2 potholes outside Woodside Cottage on Hucknall Road have been repaired.
  - 5.7 Only one in five of the white chevrons on the speed humps in Newstead Abbey Park have been re-painted. **Clerk will contact City Council.**
  - 5.8 Information has been received from Gaynor Jenkins re the old cemetery management. **Clerk will contact Notts. Wildlife Trust with thanks.**
  - 5.9 Flooding at Post Office corner at Annesley is still causing problems. **The Clerk would contact Steve Whyld at Ashfield DC.**
  - 5.10 Councillor Mrs Adams has taken photographs of the flooding on Hucknall Road close to the entrance to Hayes Farm and Woodside Cottage. **Cllr Mrs Adams will email photos to the Clerk.**
  - 5.11 A resident had reported that the bushes and trees had been cut back along the boundary between Foundry Terrace and Hazelford Way by Gedling BC. **The Clerk would send a copy of the reply from GBC to Mr Tony Barclay of 11 Foundry Terrace.**
  - 5.12 Flooding outside 96 Chapel Terrace after rain had been caused by a blocked drain. The drain has been cleared.
  - 5.13 The wooden surround from the gates of the skate park has been replaced.
  - 5.14 The settee dumped between Chapel Terrace and Garden Terrace has been removed.
  - 5.15 The block paving close to the Post Office has been cleared of weeds.
  - 5.16 The post box on Abbey Road would be replaced with a larger one. Royal Mail would be informed that the box had not been stolen but knocked down by a delivery vehicle and that the Parish Council did not consider the provision of a larger box was necessary. **Clerk would contact Royal Mail.**



The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. The work in the Old Cemetery had improved the outlook but as yet had not been completed. It was reported that there were 2 bags of rubbish in the Old Cemetery. Anthony Clarke would be asked to remove them.

The provision of a bench in the Old Cemetery would be discussed at a later date.

Village SOS programme televised on 4<sup>th</sup> September was discussed. There are no signs to the new eco building but it was pointed out that the organisers are discouraging visitors as the building has not been completed.

Apologies for absence were sent by Mr. Richard Spray. **A meeting of councillors and Mr J. Spray and Mr R. Spray would be arranged to launch the new cemetery plans to the public.**

**6. To discuss a change of website to NewsteadParish Council.gov.uk**

The Chairman welcomed Mr Rob Milliken who explained the various options available. After a discussion the Council agreed to apply for this domain name. A meeting would be arranged with Rob. Milliken, Richard Spray, Councillors and the Clerk. **The Clerk would liaise with Mr Milliken.**

**7. Accounts for July and August 2011.**

**Receipts.**

Bank interest Bonus saver a/c	4.41
Quarterly bonus Bonus saver a/c	88.10
AW. Lymn	20.00 Inscription on memorial
AW. Lymn	75.00 Memorial stone
AW. Lymn	125.00 Memorial stone
A. Wass	<u>350.00</u> Funeral
	<u>662.51</u>

**Payments.**

000873 Newstead Parochial Church Council	300.00 Donation to Summer Fayre
000874 MD. Kimpton	92.47 Repairs to water pump at cemetery.
000875 J.A. Chisholm	92.28 Website fees
000876 Newstead Centre	36.00 Room hire
000877 Clement Keys	480.00 External audit fee
000878 Peter Mills	300.00 Repairs to mortuary chapel as per quote
000879 Peter Mills	260.00 Extra repairs to mortuary chapel as agreed.
000880 Clarke's Cemetery Services	670.00 Monthly maintenance contract(July)
000881 Clarke's Cemetery Services	170.00 Preparation of single grave
000882 J.A. Chisholm	286.48 Clerk's salary (August)
000883 HMRC	71.40 Tax on salary (August)
000884 Mrs P.A. Wise	25.00 Chairman's expenses (August)
000885 Clarke's Cemetery Services	670.00 Maintenance contract (August)
000886 Clarke's Cemetery Services	410.00 Non-contract work
000887 J.A. Chisholm	42.73 Clerk's expenses
	Postage 15.21
	Tele.rental 5.50
	Tele calls 10.00
	Mileage <u>12.02</u>
	<u>42.73</u>

3906.36

- 7.1 The accounts were approved and passed for payment.
- 7.2 The Council agreed to the purchase of a new telephone for the Clerk. It was also agreed to write off existing the telephones.
- 8. Matters concerning Newstead Village.**
- 8.1 After consultation with residents the choices for the site of a new notice board were as follows:-
- i) At the bus stop on the triangle on Hucknall Road.
  - ii) At the railway station.
  - iii) Outside the school.
  - iv) At the bus stop outside the cemetery.
- The majority of returns favoured the triangle site.  
**The Clerk would apply for two notice boards but the replacement of the existing board at Newstead Centre would be the priority.**
- The choices for the siting of new benches were as follows:-
- i) Near to the bus stop at the triangle.
  - ii) On the playing field.
  - iii) Near to the old cemetery.
  - iv) Near to the war memorial.
- The majority of returns favoured the triangle site.
- 8.2 It was reported that the yard of 66 Tilford Road is in a very poor state. **The Clerk would inform Darren Gilder.**
- 8.3 Some vehicles belonging to Northfield Construction are being driven very quickly down Tilford Road. **Councillor Burnham would make a note of registration numbers.**
- 9. Matters concerning Newstead Abbey Park.**
- 9.1 It was reported that the automatic gate at the village end of the Abbey Drive was broken for the majority of the school holidays. **The Clerk would ask Rachel Dewsbury for the reason.**
- 9.2 The gates are left open every Tuesday and Sunday. **The Clerk would ask for the reason.**
- 9.3 The driveway at the Newstead end is in a poor state. **The Clerk would contact the City Council with the Parish Council's concerns.**
- 10. Correspondence.**
- 10.1 Most correspondence had been dealt with at the appropriate part of the agenda.
- 10.2 Gedling CVS re. AGM.
- 10.3 Email from Allianz Insurance. This was a confidential matter and would be dealt with in a closed session at the end of the meeting.
- 10.4 Various issues from GBC dealt with in matters arising.
- 10.5 Email from Royal Mail re. missing post box. **The Clerk would reply.**
- 10.6 Email from Paul Bateman. **The Clerk would reply and invite Mr Bateman to the next meeting of the Council.**
- 10.7 Request from Ernest Smith re two memorial inscriptions. **The Council approved the wording.**
- 10.8 Information re. old cemetery management and Hopping Hill meadow from Notts. Wildlife Trust. **The Clerk would write with the Council's thanks.**
- i) Leslie Flanders would be contacted re. contact details for the Probation service.
  - ii) The fence at Hopping Hill needs repairing. **Councillor Burnham would organise with Paul Bini.**
  - iii) Acorn Trees have done an excellent job on the hedge at Hopping Hill.
  - iv) The grass at Hopping Hill needs cutting. **Councillor Burnham will organise.**
  - v) Japanese knotweed needs treating at the back of Fraser Street and at the old cemetery. **The Clerk would contact GBC and Marshalls.**

**11. Planning Applications.**

11.1 2011/0908 Sports Ground, Tilford Road

Installation of dry freight container ( for storage of sports equipment)

The Council had concerns over this application. It was felt that the container was too large and would be too obvious especially at a time when the new country park was being developed. The container would be not in keeping with the improvements which are being made to the area.

11.2 2011/0930 Elysium Newstead Abbey Park

Installation of air source heat pump.

The Council raised no objections to this application.

**12. Reports from External meetings.**

12.1 The Chairman reported on the Youth Club. Volunteers to the management committee are urgently required. She also reported damage to the building by some members. Parents have been informed and the police are involved.

12.2 The Chairman expressed concerns over Future Newstead meetings which in her view had lost sight of the Parish Plan and there was too much outside influence.

**13. Cemetery issues.**

13.1 After a lengthy discussion on the proposal to place plinths as markers on future pre-purchased graves, a vote was taken and the proposal was defeated by 6 votes to 3.

**14. Items that the Chairman considered urgent.**

14.1 The Council was reminded that the Headstock Festival would take place on 10<sup>th</sup>-11<sup>th</sup> September.

14.2 Remembrance Sunday poppy wreaths. **The Clerk would order from the British Legion.**

At this point of the meeting a resolution was passed unanimously to exclude the public and press as it was deemed that the item to follow was confidential.

**15. Closure and date of next meeting.** The Chairman closed the meeting at 9.45pm. The next meeting of the Parish Council will be held on Wednesday 5th October 2011 commencing at 7.30pm.

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 5<sup>th</sup> October 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), B. Blood, J. Booth, P. Burnham, W. Evans and P. Young.  
Neighbourhood warden Niki Pakel, PCSO Chris Shaw and four members of the public were also in attendance.
2. **Apologies for absence:** Cllrs D. Adams (Vice-Chairman), S. Gascoigne, T. Sabin and Borough Councillor P. Andrews.
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 7th September 2011.** The Minutes of the meetings were approved and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 The painting of the replacement decorative panel on Chapel Terrace has not been completed. **The Clerk would inform GBC.**
  - 5.2 Cllr Barnfather has still to rearrange a meeting with the Highways manager Ian Parker re. flashing speed signs and drainage problems on Hucknall Road. Cllrs Burnham and Gascoigne would be consulted over dates. **The Clerk would contact Cllr Barnfather.**
  - 5.3 **The Clerk would contact the City Council** re issues raised over Newstead Abbey Park.
  - 5.4 Flooding at Post Office corner at Annesley is still causing problems. **The Clerk would contact Steve Whyldre at Ashfield DC.**
  - 5.5 Councillor Mrs Adams has taken photographs of the flooding on Hucknall Road close to the entrance to Hayes Farm and Woodside Cottage. **Cllr Mrs Adams will email photos to the Clerk.**
  - 5.6 The block paving close to the Post Office has been cleared of weeds but still needs some repairs. **The Clerk would contact GBC.**
  - 5.7 **Clerk would contact Royal Mail** re. replacement post box for Abbey Road.
  - 5.8 It was agreed to combine the meeting with Messrs Spray re. the new cemetery plan and the website changes.
  - 5.9 The siting of benches was again discussed. The Council agreed to the possibility of placing a bench or benches overlooking the lake in Newstead Abbey Park. **The Clerk would contact Rachel Dewsbury and Paul Bateman with this idea.**
  - 5.10 Niki Pakel reported on the state of the yard at 66 Tilford Road. The tenant and landlord are being contacted.
  - 5.11 Councillor Burnham reported that the vehicles belonging to Northfield Construction are slowing down.
  - 5.12 The Chairman has contacted the Probation service re work in the old cemetery.
  - 5.13 The fence at Hopping Hill needs repairing. **Councillor Burnham would organise with Paul Bini.**
  - 5.14 The grass at Hopping Hill needs cutting. **Councillor Burnham will organise.**
  - 5.15 Japanese knotweed needs treating at the back of Fraser Street and at the old cemetery. **The Clerk would contact GBC**
  - 5.16 The Chairman informed the Council that she had resigned from Future Newstead. It was important for other Parish Councillors to continue attending FN meetings.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. PCSO Chris Shaw reported that there had been some motor bike nuisance around the village which had led to the confiscation of a bike. Some anti-social behaviour had occurred outside the village takeaway.

Superintendent Ak Khan is the new police commander for the area which includes Newstead. The Clerk reported that Parish Council notices had been defaced with racist comments. Chris Shaw would contact Paul Bateman re. the allotments. The Council agreed to the request of the Moss family to replace a bench in the Cemetery. The Council would discuss the replacement of a bench to the memory of the late Councillor Turton at a later date. It was reported that the composting bin in the cemetery was not being used properly. The Council agreed to ask Anthony Clarke to remove it.

6. **Accounts for September 2011.**

**Receipts.**

AW. Lymn	175.00	Funeral
Gedling BC	<u>90.52</u>	Rates relief
	<u>265.52</u>	

**Payments.**

000888 J.A. Chisholm	286.48	Clerk's salary (September)
000889 HMRC	71.40	Tax on salary (September)
000890 Mrs P.A. Wise	25.00	Chairman's expenses (September)
000891 J.A. Chisholm	46.85	Replacement telephone
000892 Newstead Centre	36.00	Room hire
000893 Clarke's Cemetery Services	160.00	Re-open grave
000894 Clarke's Cemetery Services	670.00	Maintenance contract (September)
000895 J.A. Chisholm	129.92	Clerk's expenses
		Postage 15.21
		Tele.rental 5.50
		Tele calls 10.00
		Mileage 18.03
		Poppy wreaths 34.00
		Printer ink <u>47.18</u>
		<u>129.92</u>
	<u>1425.65</u>	

6.1 The accounts were approved and passed for payment.

7. **Matters concerning Newstead Village.**

- 7.1 It was reported that the following lights need attention  
Lamp 19 Chapel Terrace; Lamp 4 Musters Road; Lamps 4 & 5 Tilford Road service road; Lamp 15 Tilford Road; and lamp 5 Tilford Road. **The Clerk would inform Highways.**
- 7.2 There is an accumulation of rubbish in the skate park. **The Clerk would inform GBC**
- 7.3 Children are using the church grounds as a play area. **The Clerk would inform Revd.Liz Turner.**

8. **Matters concerning Newstead Abbey Park.**

- 8.1 Cllr Mrs Young brought the issue of development in the greenbelt to the attention of the Council. The planning authority appeared to be taking too much time in its decision making and in some instances structures were built and retrospective planning consent had to be sought. **The Clerk would seek information from GBC.**
- 8.2 Cllr Mrs Young informed the Council that from 1<sup>st</sup> December 2011 planning consent will be granted for wind turbines if the structure is within the boundaries of the property concerned.

9. **Correspondence.**

- 9.1 Most correspondence had been dealt with at the appropriate part of the agenda.
- 9.2 Reply from Ashfield DC re. flooding at Post Office corner Annesley.
- 9.3 Reply from Rachel Dewsbury re. Newstead Abbey Park
- 9.4 Request from Ernest Smith re. memorial. **Inscription agreed**
- 9.5 Email from PCT re. walk-in centres
- 9.6 Email re. Remembrance Sunday and Community Action Plan
- 9.7 Information from BTCV re. volunteer work
- 9.8 Information from Boundary Commission re. Review of Parliamentary Constituencies
- 9.9 Information from Bonsers re. war memorial restoration. **Cllr Burnham would survey the war memorial.**
- 9.10 Email from Newstead Enterprise re. voting for Country Park
- 9.11 Email from Notts. County Council re. Budget Conversation.

10. **Planning Applications.**

- 10.1 2011/1093 and 2011/1094 West Lodge, Station Avenue.  
Extension to rear of lodge.

Planning permission and Listed Building consent.

Cllr Mrs Young explained the application and why she felt that the Council should express its concerns. She felt that the development would be out of keeping and would compromise the grade 2 listed building. She thought that the site had been tidied up but the proposed extension would not be right for this property. Cllr Gascoigne supported these views in a letter to the Council. **The Clerk would send in the views of the Council to GBC and the City Council.**

11. **Reports from External meetings.**

- 11.1 The Chairman reported on the Youth Club. Volunteers to the management committee are urgently required. She felt that the Youth Club was not working properly.

12. **Cemetery issues.**

- 12.1 Excellent work had been done in the old cemetery but further work would be necessary.

13. **Items that the Chairman considered urgent.**

- 14.1 There were no urgent matters.

- 14. **Closure and date of next meeting.** The Chairman closed the meeting at 9.30pm. The next meeting of the Parish Council will be held on Wednesday 2<sup>nd</sup> November 2011 commencing at 7.30pm.

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 2<sup>nd</sup> November 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), B. Blood, J. Booth, P. Burnham, W. Evans and P. Young.  
  
Mick Lievers (Future Newstead) and four members of the public were also in attendance.
2. **Apologies for absence:** Cllrs. D. Adams (Vice-Chairman), S. Gascoigne, T. Sabin, Borough Councillor P. Andrews and County Councillor C. Barnfather.
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 5th October 2011.** The Minutes of the meetings were approved and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 The painting of the replacement decorative panel on Chapel Terrace will be undertaken by GBC on this occasion. In the future GBC would provide a competitive quotation to the Parish Council for this work.
  - 5.2 GBC (John Evens - Technical Services) is investigating the possibility of using Public Realm funding to repair the block paving close to the Post Office. **The Clerk would contact John Evens.**
  - 5.3 The Japanese knotweed at the back of Fraser Street and at the old cemetery needs treating. **The Clerk would contact GBC for a quote re. the old cemetery. The Clerk would contact Newstead Centre Trustees re the land to the rear of Fraser Street and Marshalls of Barrack Farm re the land adjacent to the old cemetery.**
  - 5.4 The accumulation of rubbish in the skate park will be cleared by the GBC street cleansing team.
  - 5.5 It was agreed to seek quotes for cleaning and painting the Mining Memorial Wheel. **Clerk would seek quotations.**
  - 5.6 Cllr Barnfather would arrange a meeting with the Highways manager Ian Parker re. flashing speed signs and drainage problems on Hucknall Road. Cllrs Burnham and Gascoigne would be consulted over dates.
  - 5.7 Councillors would arrange to submit documentation to Newstead Abbey to obtain access cards.
  - 5.8 The flooding problem at Post Office corner at Annesley has been rectified.
  - 5.9 Councillor Mrs Adams has taken photographs of the flooding on Hucknall Road close to the entrance to Hayes Farm and Woodside Cottage. **Cllr Mrs Adams will email photos to the Clerk.**
  - 5.10 **Clerk would contact PMG Royal Mail** re. replacement post box for Abbey Road.
  - 5.11 It was agreed to arrange the meeting with Messrs Spray re. the new cemetery plan and the website changes at a weekend. **Mr Spray would supply suitable dates.**
  - 5.12 The Council agreed to placing a bench at Priory Wood and a bench overlooking the lake in Newstead Abbey Park. Mick Lievers and members of CAST would install.
  - 5.13 **Clerk would contact Niki Pekal** for progress report re. 66 Tilford Road.
  - 5.14 The Chairman has contacted the Probation service re work in the old cemetery. This is on-going
  - 5.15 The fence at Hopping Hill needs repairing and the grass needs cutting. **Councillor Burnham would organise with Paul Bini.**
  - 5.16 The Council would discuss the replacement of a bench to the memory of the late Councillor Turton at the January meeting.
  - 5.17 Anthony Clarke would remove the composting bin in the cemetery.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

Mick Leivers reported on the progress of the Parish Plan, Country Park and the activities of Future Newstead. Various suggestions were made such as the necessity for regular reviews, the name of the organisation responsible for achieving parts of the Parish Plan should appear when the Action Plan is updated, and a finance sheet should be a part of the up-dates as significant funding had been brought into the village and residents should be aware of where the money has been spent. A very pleasing aspect is that there have been in excess of 450 volunteers delivering the project.

The Chairman thanked Mick for his attendance and his contribution to the delivery of the Parish Plan.

A member of the public asked about the cutting down of 2 conifers in the cemetery. The Chairman explained that they were keeping light out of the cemetery which encouraged moss to grow. It was envisaged that the remaining 6 feet stumps would be sculptured.

Mrs Harvey of the Residents Association asked about the old mining tub which was at present in the old cemetery. Could it be retrieved and placed at the entrance to the village? The Council agreed to ask for opinions from residents and place this item on the January agenda.

6. Accounts for October 2011.

Receipts.

There were no receipts during October

Payments.

000896 J.A. Chisholm	286.48	Clerk's salary (October)
000897 HMRC	71.40	Tax on salary (October)
000898 Mrs P.A. Wise	25.00	Chairman's expenses (October)
000899 Newstead Centre	36.00	Room hire
000900 Clarke's Cemetery Services	670.00	Maintenance contract (October)
000901 J.A. Chisholm	52.46	Clerk's expenses
		Postage 15.39
		Tele.rental 5.50
		Tele calls 13.54
		Mileage <u>18.03</u>
		<u>52.46</u>
	<u>1141.34</u>	

6.1 The accounts were approved and passed for payment.

6.2 Six councillors requested week to view diaries. **Clerk would order.**

7. Matters concerning Newstead Village.

7.1 It was reported that Lamp 22 on the path between Chapel Terrace and Hazelford Way was out. **The Clerk would inform Highways.**

7.2 The Chairman would organise the flying of the Union flag for Remembrance Sunday.

8. Matters concerning Newstead Abbey Park.

8.1 Cllr Mrs Young brought the issue of development in the greenbelt to the attention of the Council. The planning authority appeared to be taking too much time in its decision making and in some instances structures were built and retrospective planning consent had to be sought. **The Clerk would seek information from GBC.**



9. Correspondence.

- 9.1 Most correspondence had been dealt with at the appropriate part of the agenda.
- 9.2 The Council agreed that the MEP could post his newsletter on the Village website. **The Clerk would inform Mr Bill Newton Dunn.**
- 9.3 Queen's Jubilee Beacons would be discussed at the January meeting.
- 9.4 The Council agreed not to provide a donation to Victim Support.
- 9.5 No volunteer came forward to be a NALC Planning Champion.
- 9.6 The Council agreed to a donation of £50 towards the Christmas Fayre at Newstead Church to be used for the purchase of prizes and gifts.

10. Planning Applications.

- 10.1 The Council discussed at length the proposed changes to the Local Development Framework by Gedling BC. The consultation period was inadequate and many residents were provided with no information. The Parish Council had not been consulted.
- The Council agreed to joining with other local Parish Councils (one time GAG 5) to object strongly to GBC. **Clerk would write to GBC with copies to MP, Chairman of Linby PC, our local borough and county representatives and to Ashfield DC.**

11. Reports from External meetings.

- 11.1 The Chairman reported on the Youth Club. Volunteers to the management committee are urgently required. She felt that the Youth Club was not working properly.
- 11.2 Cllr Mrs Young agreed to represent the Council at the monthly meetings with Mark Spencer MP at the Under One Roof centre. **Clerk would ask for the date of the next meeting.**

12. Cemetery issues.

- 12.1 The Council discussed the proliferation of toys, solar lights, vases etc on 2 graves. It was agreed to discuss this further at the January meeting.
- 12.2 It was reported that a bench had been removed in the new cemetery leaving exposed metal spikes. This would be investigated.

13. Items that the Chairman considered urgent.

- 14.1 There were no urgent matters.

14. Closure and date of next meeting. The Chairman closed the meeting at 9.30pm. The next meeting of the Parish Council will be held on Wednesday 7<sup>th</sup> December 2011 commencing at 7.30pm.

**Newstead Parish Council**

**6, Tintern Close,  
Kirkby in Ashfield,  
Nottingham NG17 7RJ**

**Chairman: Councillor Mrs. P.A. Wise**

**Clerk: John A. Chisholm**

**Tel/Fax: 01623 469073**

**Email: john.c2008@btinternet.com**

**Planning meeting held on Wednesday 9<sup>th</sup> November 2011 at Newstead Centre.**

**Present:**

Cllrs. Burnham, Mrs Evans and Mrs Young.

Cllr Mrs Wise was also in attendance but declared a prejudicial interest in the application and played no part in the Parish Council's decision.

Planning Application 2011/1196

Newstead Community Centre, Tilford Road, Newstead

Installation of play equipment, safety surfacing, seating area and Roll top steel mesh fencing. Change of use for part of the area at the rear of the community centre from a patio to a childrens play area with play equipment.

The application was considered and no objections were made by councillors.

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 7<sup>th</sup> December 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, and P. Young.

Darren Gilder (GBC) and two members of the public were also in attendance.

2. **Apologies for absence:** Cllrs. W. Evans, S. Gascoigne, T. Sabin, County Cllr C. Barnfather and Borough Cllr P. Andrews.

The Chairman read out a letter of resignation from Mrs T. Sabin with immediate effect.

3. **Declarations of interest:** There were no declarations of interest.

4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 2<sup>nd</sup> November 2011 and the special planning meeting held on Wednesday 9<sup>th</sup> November.** The Minutes of the meetings were approved and were signed by the Chairman.

5. **Matters arising from the Minutes.**

5.1 The painting of the replacement decorative panel on Chapel Terrace will be undertaken by GBC. This is on-going.

5.2 GBC (John Evens - Technical Services) is investigating the possibility of using Public Realm funding to repair the block paving close to the Post Office. This is on-going.

5.3 A quote for the removal of Japanese knotweed at the old cemetery had been received from GBC. **The Clerk would contact GBC re.the time scale necessary to eradicate JK.**

5.4 A quote for the cleaning and painting of the Mining Memorial Wheel had been received from GBC. **The Clerk would raise the question of ownership with GBC.**

5.5 Cllr Barnfather has arranged a meeting with the Highways manager Ian Parker re. flashing speed signs and drainage problems on Hucknall Road for Friday 9<sup>th</sup> December. Cllrs Burnham and Gascoigne would also attend.

5.6 Cllr Mrs Young would contact Rachel Dewsbury re. access cards to Newstead Abbey.

5.7 The flooding problem at Post Office corner at Annesley has been partially rectified. **The Clerk would contact Ashfield DC.**

5.8 It was agreed that the flooding on Hucknall Road close to the entrance to Hayes Farm and Woodside Cottage was not as bad.

5.9 There had been no reply from Royal Mail re. replacement post box for Abbey Road. **The Clerk would ask the MP for help.**

5.10 It was agreed to arrange the meeting with Messrs Spray re. the new cemetery plan and the website changes for the New Year.

5.11 The benches would be placed outside the Newstead Centre and on the triangle at Tilford Road. Notts. County Council would install.

5.12 Niki Pekal had made some progress re. 66 Tilford Road. She would keep up the pressure on the landlord.

5.13 The Chairman has contacted the Probation service re work in the old cemetery. This is on-going

5.14 The fence at Hopping Hill needs repairing and the grass needs cutting. **Councillor Burnham would organise with Paul Bini.**

5.15 Anthony Clarke has removed the composting bin from the cemetery.

- 5.16 The Remembrance Sunday service had been well attended. **The Clerk would contact the police with thanks for closing Tilford Road.**
- 5.17 A reply had been received re. development in the greenbelt. The Council was unhappy with the reply. **The Clerk would contact GBC Planning.**
- 5.18 The Chairman of Linby PC would invite councillors to attend meetings re. proposed development at Top Wighay in the New Year.
- 5.19 Cllr Mrs Young would represent the Council at the monthly meetings with Mark Spencer MP at the Under One Roof centre. The next meeting would be on Monday 16<sup>th</sup> January 2012 at 9.30 am.
- 5.20 The exposed metal spikes from the removed bench have been made safe.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

Mr Paul Bateman explained the reasons for his email to the Council. Members agreed to look at ways of communicating better with residents.

It was suggested that the Council should hold a councillor surgery each month. This would be discussed at a later meeting.

Mr Jim Spray said that he had had discussion with Mark Spencer MP. He explained that GBC seemed to be adhering to the old housing targets regarding numbers of houses. This was not necessary under recent legislation. **The Clerk would contact the MP for an up-date.**

## 6. Accounts for November 2011.

### Receipts.

Graham Ward Funeral Service	100.00	Interment of ashes
Co-op Funeralcare	175.00	Funeral
Quarterly bonus	89.26	Bonus Saver a/c
Interest	4.46	Bonus Saver a/c
The Harry German Trust	<u>516.84</u>	For maintenance of old cemetery
	<u>885.56</u>	

### Payments.

000902 Acorn Tree Services	2300.00	Cemetery maintenance work	
000903 Newstead PCC	50.00	Donation to Christmas Fayre	
000904 J.A. Chisholm	286.48	Clerk's salary (November)	
000905 HMRC	71.40	Tax on salary (November)	
000906 Mrs P.A. Wise	25.00	Chairman's expenses (November)	
000907 Newstead Centre	36.00	Room hire	
000908 Clarke's Cemetery Services	115.00	Interment of ashes and non-contract work	
000909 Clarke's Cemetery Services	75.00	Non-contract work	
000910 Clarke's Cemetery Services	160.00	Funeral	
000911 Soc. Of Local Council Clerks	83.00	Annual subscription	
000912 J.A. Chisholm	89.63	Clerk's expenses	
		Postage	22.50
		Tele.rental	5.50
		Tele calls	12.85
		Mileage	24.04
		Wine for reception	<u>24.74</u>
			<u>89.63</u>
	<u>3291.51</u>		

- 6.1 The accounts were approved and passed for payment.

- 6.2 The Clerk would attend a meeting at GBC re. Parish Aid on Thursday 8<sup>th</sup> December 2011.
7. **Matters concerning Newstead Village.**
- 7.1 GBC would be asked to sweep up the leaves from the pavements close to the school.
8. **Matters concerning Newstead Abbey Park.**
- 8.1 The chevrons and signs in the Abbey Park remain in the same state. Lorries collecting sugar beet from farms are contributing to the break-up of the drive. **The Clerk would contact the Abbey administration.**
9. **Correspondence.**
- 9.1 Most correspondence had been dealt with at the appropriate part of the agenda.
- 9.2 Letter from GBC re. Parish Finance 2012/13. The Clerk would attend the meeting 8<sup>th</sup> December 2011.
- 9.3 Letter from GBC re planning consents.
- 9.4 Quotations from GBC. **The Clerk would seek further information from GBC.**
- 9.5 Information re. Localism Act 2011.
- 9.6 Letter from the Police re. Priority Setting meetings.
- 9.7 Severn Trent re new connections charges. **The Council would discuss at the January meeting.**
- 9.8 Letter from GBC re meeting to discuss Newstead Village Wednesday 14<sup>th</sup> December 2011.
- 9.9 Email from Mr Baguley re Pots Corner. **The Clerk would express the Council's dissatisfaction with the reply from Mr Baguley.**
- 9.10 Email from RCAN re OIL.
10. **Planning Applications.**
- 10.1 There were no planning applications.
11. **Reports from External meetings.**
- 11.1 There were no reports from external meetings.
12. **Cemetery issues.**
- 12.1 There were no outstanding cemetery issues
13. **Items that the Chairman considered urgent.**
- 14.1 The lighting of the Christmas tree by the Mayor of Gedling would take place at 6.30pm on Thursday 8<sup>th</sup> December 2011.
14. **Closure and date of next meeting.** The Chairman closed the meeting at 8.50pm. The next meeting of the Parish Council will be held on Wednesday 4<sup>th</sup> January 2012 commencing at 7.30pm.

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 4<sup>th</sup> January 2012.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, and P. Young.  
  
County Cllr C. Barnfather, Borough Cllr P. Andrews, Cllr. Jim Creamer (Portfolio Holder for Community and Personnel at GBC), Neil Bettison (Community Development worker at Notts County Council ) and three members of the public were also in attendance.
2. **Apologies for absence:** Cllrs. W. Evans and S. Gascoigne,
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 7<sup>th</sup> December 2011** The Minutes of the meeting were approved and were signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 The painting of the replacement decorative panel on Chapel Terrace will be undertaken by GBC. This is on-going.
  - 5.2 GBC (John Evens - Technical Services) is investigating the possibility of using Public Realm funding to repair the block paving close to the Post Office. This is on-going.
  - 5.3 A quote for the removal of Japanese knotweed at the old cemetery had been received from GBC. **The Clerk would contact GBC again re.the time scale necessary to eradicate JK.**
  - 5.4 A quote for the cleaning and painting of the Mining Memorial Wheel had been received from GBC. **The Clerk would again raise the question of ownership with GBC.**
  - 5.5 Cllr Burnham had met with Cllr Barnfather and the Highways manager Ian Parker re. flashing speed signs and drainage problems on Hucknall Road. The criteria needed for interactive speed signs had not been met so the County would not erect the signs but the Parish Council could pay for the signs at £5000 per sign. It was agreed to discuss this more fully at the April meeting.  
Cllr Creamer offered the use of a speed gun from Gedling BC. The most likely speeders would be local residents from Newstead and Annesley and education was a necessity.  
Ian Parker would instruct the flooding engineers to look at the two worst areas preferably during heavy rain. It was suggested that the flooding on the wooded side could be alleviated by cutting channels to allow the water to flow into the wood as the ground there is lower than the road.  
Ian Parker would sort out the demolished bus stop near to Hayes Farm and also the damaged footpath.
  - 5.6 Cllr Mrs Young reported on her contacts with Rachel Dewsbury re. access cards to Newstead Abbey. Little progress had been made. Councillors agreed to attend the Abbey individually to obtain an access card. The cost would be £5 each.
  - 5.7 The flooding problem at Post Office corner at Annesley has been partially rectified and more permanent works are still to be carried out. Highways management will pass from ADC to Notts. CC in April 2012.
  - 5.8 There had been no reply from Royal Mail re. replacement post box for Abbey Road. **Cllr Mrs Young would speak to the MP on Monday 16<sup>th</sup> January.**
  - 5.9 It was agreed to arrange the meeting with Messrs Spray re. the new cemetery plan and the website changes for the New Year. **The Clerk would arrange dates with Messrs Spray.**
  - 5.10 The benches have been installed outside the Newstead Centre and on the triangle at Tilford Road.
  - 5.11 The Chairman has contacted the Probation service re work in the old cemetery. This is on-going

- 5.12 The fence at Hopping Hill needs repairing and the grass needs cutting. **Councillor Burnham would organise with Paul Bini for later in the year.**
- 5.13 The chevrons and signs in the Abbey Park remain in the same state. **The Clerk would contact the Abbey administration re. a date when this work would be done.**

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

Cllr Creamer and Mr Neil Bettison explained the Frontrunner Scheme as part of the Localism Act. Councillors found the scheme vague and requested further information before it was discussed further. More information would be sent from Gedling BC and Notts. CC.

**6. Accounts for December 2011.**

**Receipts.**

Ernest Smith Stonemasons	20.00	New inscription on memorial stone
Annesley & District Funeral Service	225.00	Interment of ashes and new deed of right of burial
HMRC	123.75	VAT repayment
Graham Ward Funeral Service	<u>250.00</u>	Interment of ashes
	<u>618.75</u>	

**Payments.**

000913 J.A. Chisholm	286.48	Clerk's salary (December)	
000914 HMRC	71.40	Tax on salary (December)	
000915 Mrs P.A. Wise	25.00	Chairman's expenses (December)	
000916 GB Office	17.28	Diaries	
000917 JA Chisholm	42.37	Printer inks	
000918 Elveden Farms Ltd	376.20	Christmas tree	
000919 Clarke's Cemetery Services	100.00	Interment of ashes x 2	
000920 J.A. Chisholm	61.75	Clerk's expenses	
		Postage	18.96
		Tele.rental	7.50
		Tele calls	11.25
		Mileage	<u>24.04</u>
			<u>61.75</u>
	<u>980.48</u>		

- 6.1 The accounts were approved and passed for payment.
- 6.2 The Clerk presented documents re. setting the budget and precept for 2012/13. It was agreed to meet on Wednesday 11<sup>th</sup> January 2012 at 7.00pm.

**7. Matters concerning Newstead Village.**

- 7.1 It was agreed that the Newstead Residents Association could remove the old mining tub from the cemetery and re-site it outside the new cemetery. Mrs Harvey, representing the NRA said that the NRA would be responsible for all costs and any future maintenance.
- 7.2 It was reported that fly tipping had occurred on the footpath between Chapel Terrace and Hazelford Way. **The Clerk would inform Ashfield DC.**

**8. Matters concerning Newstead Abbey Park.**

- 8.1 No matters were raised.

**9. Correspondence.**

- 9.1 All correspondence had been dealt with at the appropriate part of the agenda.

10. **Planning Applications.**

10.1 There were no planning applications.

11. **Reports from External meetings.**

11.1 There were no reports from external meetings.

12. **Cemetery issues.**

12.1 It was agreed to seek quotes for a wooden bench to replace the Turton bench which had to be removed.

**Clerk to action.**

12.2 It was agreed to defer the proliferation of solar lights, toys etc to a later meeting, but an inspection of the cemetery would take place before the April meeting. Councillors agreed that all glass vessels would be removed under health and safety rules.

12.3 It was agreed to seek clarification from Severn Trent Water re. connection charges. **Clerk to action.**

12.4 Anthony Clarke would be asked to clarify the reasons for the rise in his burial charges. **Clerk to action.**

13. **Items that the Chairman considered urgent.**

14.1 Acorn Tree Services would be asked to remove the Christmas tree. **Clerk to action.**

14. **Closure and date of next meeting.** The Chairman closed the meeting at 9.33pm. The next meeting of the Parish Council will be held on Wednesday 1<sup>st</sup> February 2012 commencing at 7.30pm.



**Newstead Parish Council**

6 Tintern Close,  
Kirkby in Ashfield,  
Nottingham NG17 7RJ

**Chairman: Councillor Mrs. P.A. Wise**  
**Clerk: John A. Chisholm**  
**Tel/Fax: 01623 469073**  
**Email: john.c2008@btinternet.com**

**Minutes of the Extraordinary Parish Council meeting held on Wednesday 11<sup>th</sup> January 2012 in the Sherwood Room of Newstead Centre, Tilford Road, Newstead Village, commencing at 7.00pm.**

1. **Councillors present:** D. Adams (Vice-Chairman), B. Blood, and P. Young.
2. **Apologies for absence:** Cllrs P.A. Wise (Chairman), P. Burnham, W. Evans and S. Gascoigne.
3. **Declarations of interest:** None
4. **To consider the Budget and Precept for 2012/13**  
After discussion it was agreed to increase the Precept by 4% which would give a Parish Precept of £13185, a cash increase of £515. Subsequently after discussion with the Finance department at Gedling BC an adjustment was made setting the Precept at £13278, a rise of 4.05%.  
It was agreed to submit applications during 2012/13 to the new Gedling Borough Council funding scheme for the provision of interactive speed sign(s) for Hucknall Road.
5. **Items that the Chairman considers urgent.**
  - i) A request had been received from a Cemetery deed holder to relinquish the deed purchased in 1999. It was agreed that the price of £100 would be repaid less an administration fee of £10.
  - ii) A request from Newstead Centre Trustees through Cllr. Mrs Wise for £250 to go towards the celebrations on the 25<sup>th</sup> Anniversary of the closing of Newstead Colliery was considered. Councillors asked the Clerk to find out exactly what any donation would be used for and which other organisations would be contributing.
  - iii) Following the increase in burial charges by Clarke's Cemetery Services owing to fuel price increases, it was agreed to raise the Council's Cemetery charges to cover these increases. The new charges will come into force from 1<sup>st</sup> April 2012.
6. **Closure and Date of next meeting.**  
The meeting closed at 8.15pm. The date of the next meeting would be Wednesday 1<sup>st</sup> February 2012 commencing at 7.30pm.



## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 1<sup>st</sup> February 2012.

1. **Present:** Cllrs: D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, and S. Gascoigne.  
  
Borough Cllr P. Andrews and four members of the public were also in attendance.
2. **Apologies for absence:** Cllrs. P.A. Wise (Chairman), W. Evans and P. Young. County Cllr C. Barnfather also sent apologies.
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 4<sup>th</sup> January 2012 and the Extraordinary meeting held on Wednesday 11<sup>th</sup> January 2012.** The Minutes of the meeting were approved and were signed by the Vice-Chairman after the inclusion of the following to Minute 5.5 " Cllr. Barnfather would provide some funding from his pot for interactive speed signs"
5. **Matters arising from the Minutes.**
  - 5.1 The painting of the replacement decorative panel on Chapel Terrace will be undertaken by GBC. This is on-going.
  - 5.2 GBC (John Evens - Technical Services) is investigating the possibility of using Public Realm funding to repair the block paving close to the Post Office. This is on-going.
  - 5.3 The removal of Japanese knotweed at the old cemetery would take 2/3 growing seasons and would commence in the Spring 2012.
  - 5.4 The cleaning and painting of the Mining Memorial Wheel would be undertaken by GBC commencing Spring 2012.
  - 5.5 The provision of interactive speed signs was discussed. New costings had been received from Lambley Parish Council. **The Clerk would research sources of funding.** It was agreed to discuss this more fully at the April meeting.  
Work to prevent flooding on Hucknall Road has been completed.  
The bus stop near to Hayes Farm has been repaired and moved slightly towards the village and the damaged footpath has also been repaired.
  - 5.6 The flooding problem at Post Office corner at Annesley has been partially rectified and more permanent works are still to be carried out. Highways management will pass from ADC to Notts. CC in April 2012.
  - 5.7 The replacement post box for Abbey Road has not been installed. **The Clerk would inform the MP.**
  - 5.8 It was agreed to arrange a weekend meeting with Messrs Spray re. the new cemetery plan, village sign and the website changes. It was thought that the proposed sign was not feasible as it was very difficult to read and may not fall within the County's acceptable criteria. **The Clerk would arrange dates with Messrs Spray and with Ian Parker re.the village sign.**
  - 5.9 The Chairman has contacted the Probation service re work in the old cemetery. This is on-going.
  - 5.10 The fence at Hopping Hill needs repairing and the grass needs cutting. **Councillor Burnham would organise with Paul Bini for later in the year.**
  - 5.11 The chevrons and some pot hole repairs will be repaired at the beginning of March 2012 and the signs by the end of February 2012 in the Abbey Park.
  - 5.12 Newstead Residents Association is seeking funding to remove the old mining tub from the cemetery and re-site it outside the new cemetery.

- 5.13 It was agreed to accept a quote from Geo. Hanson of £234.00 plus VAT for a wooden bench.  
 5.14 Councillors agreed that the reply from Severn Trent Water re. connection charges, was unacceptable. **The Clerk would inform the company.**

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors.

The cemetery bins had not been emptied. **The Clerk would contact GBC requesting the waste collection team to take out the bins from the cemetery for emptying.**

It was reported that the wire fencing to the rear of the cemetery is broken. **The Clerk would ask Anthony Clarke to repair.**

Lighting for the MUGA was discussed. This would be on a time switch. **Cllr Mrs Andrews would seek sources of funding.**

There is a need for the wire surrounds to the MUGA to be increased in height.

## 6. Accounts for January 2012.

### Receipts.

Gedling BC	2248.00	Outstanding Capital Aid payment.
AW. Lymn	<u>75.00</u>	Memorial inscription
	<u>2323.00</u>	

### Payments.

000921 J.A. Chisholm	286.48	Clerk's salary (January)
000922 HMRC	71.40	Tax on salary (January)
000923 Mrs P.A. Wise	25.00	Chairman's expenses (January)
000924 Mrs G. Bacon	90.00	Reimbursement of Deed of Burial
000925 Newstead Centre	144.00	Christmas tree lighting switch on
000926 Newstead Centre	54.00	Room hire
000927 Acorn Tree Services	90.00	Locating and removing Christmas tree
000928 Mrs D. Adams	5.00	Gate pass to Newstead Abbey
000929 J.A. Chisholm	63.12	Clerk's expenses
		Postage
		18.95
		Tele.rental
		7.50
		Tele calls
		12.63
		Mileage
		<u>24.04</u>
		<u>63.12</u>
000930 NALC	<u>179.56</u>	Membership fees
	<u>1008.56</u>	

- 6.1 The accounts were approved and passed for payment.

## 7. Matters concerning Newstead Village.

- 7.1 A blocked drain was reported at the top end of Chapel Terrace. **The Clerk would contact GBC.**  
 7.2 Cars had been parked on Station Avenue during a football match causing obstruction to the road. **The Clerk would inform GBC.**  
 7.3 Cars are being parked in dangerous places outside the school. **The Clerk would contact the Acting Head, Mrs Helen Woodward.**

**8. Matters concerning Newstead Abbey Park.**

- 8.1 Concerns were raised about HGVs using the Abbey Drive to move sugar beet, especially using the bridge at the waterfall. This bridge was not built to take this weight of vehicle. **The Clerk would contact the Abbey authorities.**

**9. Correspondence.**

- 9.1 Most correspondence had been dealt with at the appropriate part of the agenda.  
9.2 Letter from Calverton PC re. Parish forums. **The Clerk would reply.**  
9.3 Email from GBC Planning re. an error in not informing the Parish Council of a planning application.  
9.4 Letter from the Police Authority re Precept and Budget proposals.  
9.5 Information re Notts. CC Minerals Local Plan Consultation.  
9.6 Email from Lambley PC re. costs of Interactive speed signs.  
9.7 Letter from Notts.CC re. Nottinghamshire approach to Localism.  
9.8 A list of contact details re Front Runner scheme.  
9.9 NALC- Best kept village competition.

**10. Planning Applications.**

- 10.1 2012/0001 The Firs Blidworth Way  
Erection of single storey timber framed conservatory. The Council had no objections.

**11. Reports from External meetings.**

- 11.1 There were no reports from external meetings.

**12. Cemetery issues.**

- 12.1 Request from Ernest Smith Stonemasons for permission to add an inscription. **Permission was granted.**

**13. Items that the Chairman considered urgent.**

- 14.1 There were no items of an urgent nature.

- 14. Closure and date of next meeting.** The Vice-Chairman closed the meeting at 8.35pm. The next meeting of the Parish Council will be held on Wednesday 14<sup>th</sup> March 2012 commencing at 7.30pm.

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 14<sup>th</sup> March 2012.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans and S. Gascoigne.  
Borough Cllr P. Andrews, Donna Bradley (GBC) and two members of the public were also in attendance.
2. **Apologies for absence:** Cllr. P. Young. County Cllr C. Barnfather also sent apologies.
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 1<sup>st</sup> February 2012.** The Minutes of the meeting were approved and were signed by the Chairman.

The Chairman suspended Standing Orders and invited Donna Bradley to explain and take questions regarding the Frontrunner scheme as seen in the Localism Act which would become law on April 6<sup>th</sup> 2012. After due discussion the Council voted 6 to 1 against taking the lead in the scheme as it was felt that no benefits would accrue for the Parish.

The Chairman thanked Donna Bradley for her input.  
Standing Orders were re-instated.

#### 5. **Matters arising from the Minutes.**

- 5.1 The painting of the replacement decorative panel on Chapel Terrace will be undertaken by GBC. This is on-going.
- 5.2 GBC (John Evens - Technical Services) is investigating the possibility of using Public Realm funding to repair the block paving close to the Post Office. This is on-going.
- 5.3 The removal of Japanese knotweed at the old cemetery would take 2/3 growing seasons and would commence in the Spring 2012. **The Clerk would contact GBC for progress report and ask if the neighbouring farmer would be taking action.**
- 5.4 The cleaning and painting of the Mining Memorial Wheel has been completed. The plate would be re-fixed by GBC.
- 5.5 The provision of interactive speed signs was discussed. New costings had been received from Lambley Parish Council. **The Clerk would research sources of funding.** It was agreed to discuss this more fully at the April meeting.  
There is still flooding on Hucknall Road between the cemetery and the traffic lights. **The Clerk would contact Highways.**
- 5.6 The replacement post box for Abbey Road has not been installed. **The Clerk would inform the MP.**
- 5.7 The proposed village sign was re-designed so that it was more legible. **The Clerk would seek quotes.**
- 5.8 The Chairman has contacted the Probation service re work in the old cemetery. This is on-going.
- 5.9 The fence at Hopping Hill needs repairing and the grass needs cutting. **Councillor Burnham would organise with Paul Bini for later in the year.**
- 5.10 The repairs to the Abbey Drive are still to be completed.
- 5.11 The wooden bench has been completed. A cost of £45.00 was agreed for an application of teak oil.
- 5.12 Councillors agreed to spend £126.00 as a deposit for the initial work necessary to bring a water supply to the cemetery, to Severn Trent Water re. connection charges.

- 5.13 GBC has agreed to take out the cemetery bins for emptying and return them. Cllr Mrs Evans agreed to monitor this arrangement.
- 5.14 Lighting and replacing wiring at each end of the MUGA would be an agenda item for the April meeting.
- 5.15 The problem of parked cars on Station Avenue during a football match continues. **The Clerk would inform GBC and the Police.**

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. No issues were raised.

**6. Accounts for February 2012.**

**Receipts.**

Co-op Funeralcare	20.00	Memorial inscription	
AW Lymn	700.00	Interment	
JF Smith	125.00	Deed of Exclusive Right of Burial	
JF Smith	100.00	Interment of ashes	
Bank interest	4.42		
Quarterly bonus	<u>88.47</u>		
	<u>1037.89</u>		

**Payments.**

000931 J.A. Chisholm	286.48	Clerk's salary (February)	
000932 HMRC	71.40	Tax on salary (February)	
000933 Mrs P.A. Wise	25.00	Chairman's expenses (February)	
000934 Newstead Centre	36.00	Room hire	
000935 Clarke's Cemetery Services	250.00	New grave	
000936 JA Chisholm	48.98	Printer inks	
000937 Clarke's Cemetery Services	50.00	Interment of ashes	
000938 J.A. Chisholm	68.29	Clerk's expenses	
		Postage	30.86
		Tele.rental	7.50
		Tele calls	5.89
		Mileage	<u>24.04</u>
			<u>68.29</u>
	<u>836.15</u>		

- 6.1 The accounts were approved and passed for payment.
- 6.2 A cheque sent to Newstead PCC for £50.00 has been lost. The Council agreed to replace the cheque.
- 6.3 A proposed grant application form was approved with a minor amendment to allow applicants more writing space.

**7. Matters concerning Newstead Village.**

- 7.1 A pothole was reported on Musters Road. **The Clerk would contact Highways.**
- 7.2 It was reported that some residents were using the grit/salt from the bins for their own use. The Council emphasised that the grit in the grit bins was for use on the highways only.
- 7.3 Fly tipping was reported on Station Road.
- 7.4 Lamp 3 on Tilford Road/Chapel Terrace service road is not operating.

**8. Matters concerning Newstead Abbey Park.**

- 8.1 30mph speed signs have been erected on High Leys Road. Residents think that 20mph signs would be more appropriate.

9. **Correspondence.**

- 9.1 Most correspondence had been dealt with at the appropriate part of the agenda.
- 9.2 Document re. relevant issues when discussing planning applications.
- 9.3 Reply from Newstead School re. parking outside the school.
- 9.4 Various emails from Sharon Herriot re. fly tipping.
- 9.5 Email from Planning Dept. - Peter Baguley. **The Clerk would check that all recent planning applications have been seen by the Parish Council.**
- 9.6 Email from Paul Bateman re. village map.
- 9.7 Miss Anne Halliwell of 68 Webb Street, Newstead Village was co-opted to the Council as a councillor for the Village Ward.

10. **Planning Applications.**

- 10.1 2012/0044 and 2012/0045 West Lodge, Newstead Abbey Park. Proposed extension. The concerns of the Council were sent to GBC.
- 10.2 2012/0149 Newstead Abbey. Work to internal door DG01 to make it FR60. No objections.
- 10.3 2012/0169 The Granary, Abbey Fields Farm. Convert existing stone building (currently used for storage) into two bed roomed dwelling. The concerns of the Council were sent to GBC.

11. **Reports from External meetings.**

- 11.1 The Clerk and Cllr Burnham reported on a meeting with Dave Wakelin Corporate Director Direct Services and Public Protection GBC. Also a report on meeting with Ian Parker Highways manager Notts.CC

12. **Cemetery issues.**

- 12.1 Request from Co-op Funeralcare for permission to add an inscription. **Permission was granted.**
- 12.2 Request from Mr William Broad to plant oak saplings in memory of his father. **Mick Leivers would be contacted re. planting in the country park.**
- 12.3 Christmas wreaths and flowers still on some graves. Anthony Clarke will remove in April.
- 12.4 Permission was granted for ashes to be interred in plot 699 in the old cemetery.

13. **Items that the Chairman considered urgent.**

- 13.1 It was reported that the church would close if numbers of people attending did not increase.

- 14. **Closure and date of next meeting.** The Chairman closed the meeting at 9.57pm. The next meeting of the Parish Council will be held on Wednesday 4<sup>th</sup> April 2012 commencing at 7.30pm.